

User Guide

Nokia 105

NOKIA

Psst...

This guide isn't all there is...

For the online user guide and troubleshooting help, go to www.nokia.com/support.

For info on Microsoft Mobile Service terms and Privacy policy, go to www.nokia.com/privacy.

User Guide

Nokia 105

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For your safety

Read these simple guidelines. Not following them may be dangerous or illegal. For further info, read the complete user guide.



SWITCH OFF IN RESTRICTED AREAS

Switch the device off when mobile phone use is not allowed or when it may cause interference or danger, for example, in aircraft, in hospitals or near medical equipment, fuel, chemicals, or blasting areas. Obey all instructions in restricted areas.



ROAD SAFETY COMES FIRST

Obey all local laws. Always keep your hands free to operate the vehicle while driving. Your first consideration while driving should be road safety.



INTERFERENCE

All wireless devices may be susceptible to interference, which could affect performance.



QUALIFIED SERVICE

Only qualified personnel may install or repair this product.



BATTERIES, CHARGERS, AND OTHER ACCESSORIES

Use only batteries, chargers, and other accessories approved by Microsoft Mobile for use with this device. Do not connect incompatible products.



KEEP YOUR DEVICE DRY

Your device is not water-resistant. Keep it dry.



PROTECT YOUR HEARING

To prevent possible hearing damage, do not listen at high volume levels for long periods. Exercise caution when holding your device near your ear while the loudspeaker is in use.

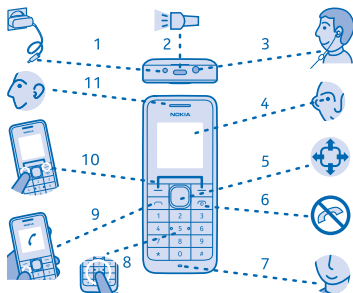
Get started

Get to grips with the basics, and have your phone up and running in no time.

Keys and parts

Explore the keys and parts of your new phone.

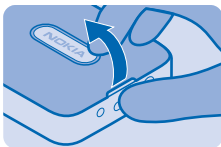
- 1 Charger connector
- 2 Flashlight
- 3 Headset connector (3.5 mm)
- 4 Screen
- 5 Scroll key
- 6 End/Power key
- 7 Microphone
- 8 Keypad
- 9 Call key
- 10 Selection keys
- 11 Earpiece



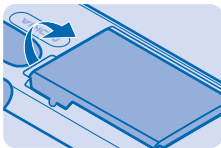
Insert the SIM card and battery

Read on to learn how to insert a SIM card into your phone.

1. Switch the phone off, and remove the back cover.



2. If the battery is in the phone, lift it out.



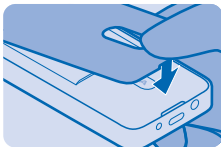
3. Slide the SIM under the holder with the contact area face down.



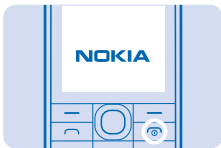
4. Line up the battery contacts, and push the battery in.



5. Press the back cover down until it locks into place.



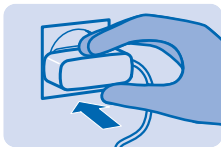
6. To switch on, press and hold  until the phone vibrates.



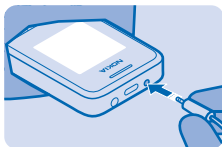
Charge the battery

Your battery has been partially charged at the factory, but you may need to recharge it before you can use your phone.

1. Plug the charger into a wall outlet.



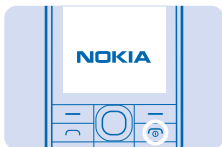
2. Connect the charger to the phone. See 5 on page 19. When done, unplug the charger from the phone, then from the wall outlet.



Switch your phone on

Ready? Switch your phone on, and start using it.

1. Press and hold the power key.



2. To set the time, press up or down. Press **OK**.



3. To set the date, press up or down. Press **OK**. Your phone is now ready.



Lock the keys



Lock the keys when not using your phone.

1. Select **Menu**, and press *.



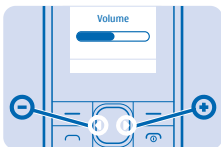
2. To unlock, select **Unlock**, and press *.



Change the volume

You can control the audio in several ways.

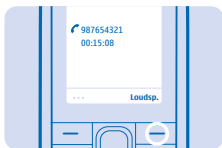
1. Scroll left or right to change the volume.



2. You can connect a compatible headset or other compatible device to the headset connector.



3. To use the loudspeaker on your phone when calling, select **Loudsp.**. You can also use the loudspeaker when listening to radio.



Basics

Learn how to get the most out of your new phone.

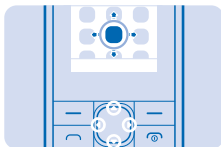
Explore your phone

Explore your phone with a simple key press.

1. To see the apps and features of your phone, press **Menu**.



2. To go to an app or feature, press the scroll key up, down, left, or right.



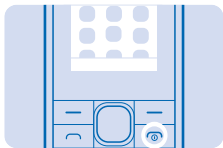
3. To open the app or select the feature, press **Select**.



4. To go back to the previous view, press **Back**.



5. To go back to the home screen, press .



6. To use the flashlight, press the scroll key up twice. To switch off, press up once. Do not shine the light in anyone's eyes.



Write text

Writing with the keypad is easy and fun.

Press a key repeatedly until the letter is shown.

Type in a space

Press 0.

Type in a special character or punctuation mark

Press and hold *.

Switch between character cases

Press # repeatedly.

Type in a number

Press and hold #. To go back to letter mode, press and hold #.

Use predictive text

To speed up your writing, your phone can guess what you are starting to write. Predictive text is based on a built-in dictionary. This feature is not available for all languages.

1. Select **Options** > **Dictionary** and the language.
2. Start writing a word. When the word you want is shown, press 0.

Change a word

Press * repeatedly until the word you want is shown.

Add a new word to the dictionary

If the word you want isn't in the dictionary, write the word, select **Spell**, and type in the word.

Switch between predictive and traditional text

Press # repeatedly.

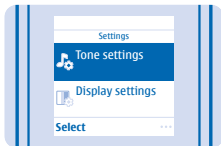
Switch predictive text off

Select **Options** > **Dictionary** > **Dictionary off**.

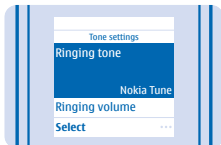
Change the ringtone

Set a different ringtone for each profile.

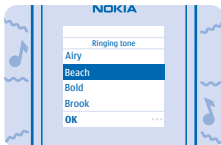
1. Select **Menu** > **Settings** > **Tone settings**.



2. Select **Ringtone**.



3. Pick a ringtone, and select **OK**.



★ **Tip:** To switch quickly to silent profile, press and hold #.

People & messaging

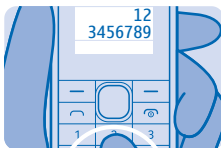
Contact your friends and family, and share files, such as photos, using your phone.

Make or answer a call

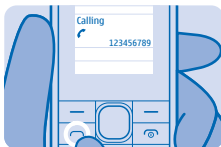
Read on and learn how to make or answer a call with your new phone.

1. Type in the phone number.

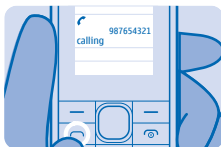
To type in the + character, used for international calls, press * twice.



2. Press  to make the call. To end the call, press .



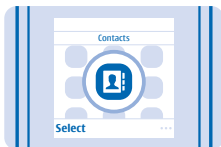
3. When someone calls you, press  to answer.



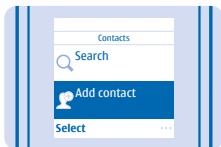
Save a name and phone number

Add a new name and number to your phone.

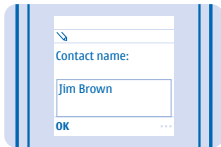
1. Press **Menu**, and select **Contacts**.



2. Select **Add contact**.



3. Write the name, and press **OK**, then type in the number, and press **OK**.



Save numbers in five separate phonebooks

To use separate phonebooks, save contacts in the phone memory.

1. Press **Menu**, and select **Contacts > Settings**.
2. To use the phone memory, select **Memory in use > Phone**.
3. Select **Multi-Phonebook > Phonebook style > Multi-Phonebook**.
4. To add a contact to a phonebook, press **Menu**, and select **Contacts > Settings**.
5. Select **Multi-Phonebook > Manage contacts**.
6. Select a contact, and mark a phonebook.
7. Press **Done**, and save the changes.

Select which phonebook to use

Select **Multi-Phonebook > Current phonebook** and the phonebook you want to use.

Rename a phonebook

Select **Multi-Phonebook > Rename phonebooks** and the phonebook, write the name, and press **OK**.

Send and receive messages

Keep in touch with your friends and family through text messages.

1. Select **Menu > Messages**.
2. Select **Create message**.
3. Write your message.
4. Select **Options > Send**.
5. Type in a phone number, and select **OK**. Your message is sent.
6. To read a received message, select **Show** on the home screen.
7. To read the rest of the message, press down.

You can send text messages that are longer than the character limit for a single message. Longer messages are sent as two or more messages. Your service provider may charge accordingly. Characters with accents, other marks, or some language options, take more space, and limit the number of characters that can be sent in a single message.

Entertainment

Having a spare moment and in need of entertainment? Learn how to listen to the radio on your phone.

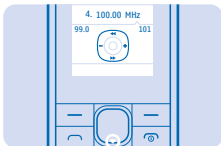
Listen to the radio

Use your phone to listen to the radio.

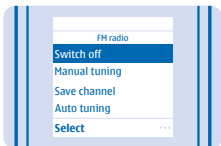
1. Connect a headset, and select **Menu > Radio**. The headset cable works as the radio antenna.



2. To go to the next channel, press down.



3. To close the radio, press **Options**, and select **Switch off**.



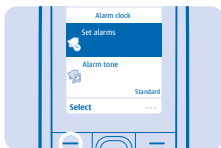
Office

Learn how to use the calendar to keep yourself organised.

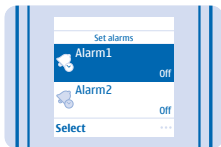
Set an alarm

Use your phone as an alarm clock.

1. Select **Menu > Clock > Set alarms**.



2. Select an alarm.



★ **Tip:** You can set up to five different alarms.

3. To set the hour, press up or down. To set the minutes, press right and then up or down. Press **OK**.



Phone management & connectivity

Take care of your phone and its contents. Learn how to connect to accessories and networks, transfer files, create backups, lock your phone, and keep the software up to date.

Remove private content from your phone

If you buy a new phone, or otherwise want to dispose of or recycle your phone, here's how you can remove personal info and content.

When removing private content from your phone, pay attention to whether you are removing content from the phone memory or the SIM card.

1. To remove messages, select **Menu > Messages > Delete messages**.
2. Go to the folder you want to empty, and select **Delete all** or **All read**. To remove all messages from your phone, empty all the folders separately.
3. To remove contacts, select **Menu > Contacts > Delete > Delete all** and the location.
4. To remove call info, select **Menu > Call register > Delete recent call lists > All**.
5. Check that all your personal content has been removed.

Remove all content from your phone and restore the original settings

To reset your phone to its original settings and to remove all your data, on the home screen, type in ***#7370#**.

After-sales policy




Need assistance after you've bought your phone?




Contact the store where you bought it for help and advice.

Feature-specific information

- 1 The images in this guide may differ from your device screen.
- 2 The antenna area is highlighted.
- 3 Avoid touching the antenna area while the antenna is in use. Contact with antennas affects the communication quality and may reduce battery life due to higher power level during operation.
- 4  **Important:** This device is designed to be used with a standard SIM card (see figure) only. Use of incompatible SIM cards may damage the card or the device, and may corrupt data stored on the card. Please consult your mobile operator for the use of a SIM card that has a mini-UICC cutout.



- 5 If the battery is completely discharged, it may take up to 20 minutes before the charging indicator is displayed.
- 6 Do not connect to products that create an output signal, as this may damage the device. Do not connect any voltage source to the audio connector. If you connect an external device or headset, other than those approved for use with this device, to the audio connector, pay special attention to volume levels.
- 7  **Note:** You can set the phone to ask for a security code. The pre-set code is 12345, but you can change it to protect your privacy and personal data. Note, however, that when you change the code, you need to remember the new code, as Microsoft Mobile is not able to open or bypass it.

Product and safety info

Network services and costs

You can only use your device on the GSM 900, 1800 networks. You need a subscription with a service provider.
You may also need to subscribe to some features.


Emergency calls

1. Make sure the device is switched on.
2. Check for adequate signal strength.

You may also need to do the following:

- Put a SIM card in the device.
 - Switch the call restrictions off in your device, such as call barring, fixed dialling, or closed user group.
 - If the device keys are locked, unlock them.
3. Press the end key repeatedly, until the home screen is shown.
 4. Type in the official emergency number for your present location. Emergency call numbers vary by location.
 5. Press the call key.
 6. Give the necessary info as accurately as possible. Do not end the call until given permission to do so.

When you switch your device on for the first time, you are asked to create your Nokia account. To make an emergency call during the account setup, press the call key.

- 1  **Important:** Activate both cellular and internet calls, if your phone supports internet calls. The phone may attempt to make emergency calls both through cellular networks and through your internet call service provider. Connections in all conditions cannot be guaranteed. Never rely solely on any wireless phone for essential communications like medical emergencies.

Take care of your device

Handle your device, battery, charger and accessories with care. The following suggestions help you keep your device operational.

- Keep the device dry. Precipitation, humidity, and all types of liquids or moisture can contain minerals that corrode electronic circuits. If your device gets wet, remove the battery, and let the device dry.
- Do not use or store the device in dusty or dirty areas.
- Do not store the device in high temperatures. High temperatures may damage the device or battery.
- Do not store the device in cold temperatures. When the device warms to its normal temperature, moisture can form inside the device and damage it.
- Do not open the device other than as instructed in the user guide.
- Unauthorised modifications may damage the device and violate regulations governing radio devices.
- Do not drop, knock, or shake the device or the battery. Rough handling can break it.
- Only use a soft, clean, dry cloth to clean the surface of the device.
- Do not paint the device. Paint can prevent proper operation.
- For optimal performance, switch the device off and remove the battery from time to time.
- Keep the device away from magnets or magnetic fields.
- To keep your important data safe, store it in at least two separate places, such as your device, memory card, or computer, or write down important info.

Recycle



Always return your used electronic products, batteries, and packaging materials to dedicated collection points. This way you help prevent uncontrolled waste disposal and promote the recycling of materials. All materials of the device can be recovered as materials and energy. Check how to recycle your Nokia products at www.nokia.com/recycle.

Battery and charger info

Use your device only with an original BL-5CB rechargeable battery.

Charge your device with AC-11 charger. Charger plug type may vary.

Microsoft Mobile may make additional battery or charger models available for this device.

! **Important:** Talk and standby times are estimates only. Actual times are affected by, for example, network conditions, device settings, features being used, battery condition, and temperature.

Battery and charger safety

Always switch the device off and unplug the charger before removing the battery. To unplug a charger or an accessory, hold and pull the plug, not the cord.

When your charger is not in use, unplug it. If left unused, a fully charged battery will lose its charge over time.

Always keep the battery between 15°C and 25°C (59°F and 77°F) for optimal performance. Extreme temperatures reduce the capacity and lifetime of the battery. A device with a hot or cold battery may not work temporarily.

Accidental short-circuiting can happen when a metallic object touches the metal strips on the battery. This may damage the battery or the other object.

Do not dispose of batteries in a fire as they may explode. Obey local regulations. Recycle when possible. Do not dispose as household waste.

Do not dismantle, cut, crush, bend, puncture, or otherwise damage the battery in any way. If a battery leaks, do not let liquid touch skin or eyes. If this happens, immediately flush the affected areas with water, or seek medical help. Do not modify, attempt to insert foreign objects into the battery, or immerse or expose it to water or other liquids. Batteries may explode if damaged.

Use the battery and charger for their intended purposes only. Improper use, or use of unapproved or incompatible batteries or chargers may present a risk of fire, explosion, or other hazard, and may invalidate any approval or warranty. If you believe the battery or charger is damaged, take it to a service centre before continuing to use it. Never use a damaged battery or charger. Only use the charger indoors. Do not charge your device during a lightning storm.

Small children

Your device and its accessories are not toys. They may contain small parts. Keep them out of the reach of small children.

Medical devices

Operation of radio transmitting equipment, including wireless phones, may interfere with inadequately shielded medical devices' function. Consult a physician or the medical device's manufacturer to determine if it is adequately shielded from external radio energy.

Implanted medical devices

To avoid potential interference, manufacturers of implanted medical devices recommend a minimum separation of 15.3 centimetres (6 inches) between a wireless device and the medical device. Persons who have such devices should:


- Always keep the wireless device more than 15.3 centimetres (6 inches) from the medical device.
- Not carry the wireless device in a breast pocket.
- Hold the wireless device to the ear opposite the medical device.
- Switch the wireless device off if there is any reason to suspect that interference is taking place.
- Follow the manufacturer directions for the implanted medical device.

If you have any questions about using your wireless device with an implanted medical device, consult your health care provider.

Accessibility solutions

Microsoft Mobile is committed to making mobile phones easy to use for all individuals, including those with disabilities. For more information, visit www.nokiaaccessibility.com.

Hearing

 **Warning:** When you use the headset, your ability to hear outside sounds may be affected. Do not use the headset where it can endanger your safety.

Some wireless devices may interfere with some hearing aids.

Protect your device from harmful content

Your device may be exposed to viruses and other harmful content. Take the following precautions:

- Be cautious when opening messages. They may contain malicious software or otherwise be harmful to your device or computer.
- Be cautious when accepting connectivity requests, browsing the internet, or downloading content.
- Only install and use services and software from sources that you trust and that offer adequate security and protection.
- Install antivirus and other security software on your device and any connected computer. Only use one antivirus app at a time. Using more may affect performance and operation of the device and/or computer.
- If you access preinstalled bookmarks and links to third party internet sites, take the appropriate precautions. Microsoft Mobile does not endorse or assume liability for such sites.

Vehicles

Radio signals may affect improperly installed or inadequately shielded electronic systems in vehicles. For more info, check with the manufacturer of your vehicle or its equipment.

Only qualified personnel should install the device in a vehicle. Faulty installation may be dangerous and invalidate your warranty. Check regularly that all wireless device equipment in your vehicle is mounted and operating properly. Do not store or carry flammable or explosive materials in the same compartment as the device, its parts, or accessories. Do not place your device or accessories in the air bag deployment area.

Potentially explosive environments

Switch your device off in potentially explosive environments, such as near petrol pumps. Sparks may cause an explosion or fire resulting in injury or death. Note restrictions in areas with fuel; chemical plants; or where blasting operations are in progress. Areas with a potentially explosive environment may not be clearly marked. These usually are areas where you are advised to switch your engine off, below deck on boats, chemical transfer or storage facilities, and where the air contains chemicals or particles. Check with the manufacturers of vehicles using liquefied petroleum gas (such as propane or butane) if this device can be safely used in their vicinity.

Certification information (SAR)

This mobile device meets guidelines for exposure to radio waves.

For information on SAR, see the printed user guide, or go to www.nokia.com/sar.

Original accessories

For availability of approved accessories, check with your dealer.

An extensive range of accessories is available for your device. For more details, see www.nokia.com/accessories.

Practical rules about accessories

- Keep all accessories out of the reach of small children.
- When you disconnect the power cord of any accessory, grasp and pull the plug, not the cord.
- Check regularly that accessories installed in a vehicle are mounted and are operating properly.
- Installation of any complex car accessories must be made by qualified personnel only.

Battery


Type: BL-5CB

Talk time:

Up to 12.53 hours.

Standby:

Up to 35 days.

 **Important:** Battery talk and standby times are estimates only. Actual battery talk and standby times depend on SIM cards, features used, battery age and condition, temperatures to which battery is exposed, network conditions, and many other factors, and may be significantly shorter than those specified above. Ringing tones, hands free call handling, use in digital mode, and other features will also consume the battery, and the amount of time a device is used for calls will affect its stand-by time. Likewise, the amount of time that the device is turned on and in the standby mode will affect its talk time.

Support messages

To help you take maximum advantage of your phone and services, you receive free customised text messages from Microsoft Mobile. The messages contain tips and tricks and support.

To stop receiving the messages, select **Menu**.

To provide the service described above, your mobile phone number, the serial number of your phone, and some identifiers of the mobile subscription are sent to Microsoft Mobile when you use the phone for the first time. Some or all information may also be sent to Microsoft Mobile when updating software. This information may be used as specified in the privacy policy, available at www.nokia.com.

Copyrights and other notices

DECLARATION OF CONFORMITY

CE 0168

Hereby, Microsoft Mobile Oy declares that this RM-908 product is in compliance with the essential requirements and other relevant provisions of Directive 1999/5/EC. A copy of the Declaration of Conformity can be found at www.nokia.com/global/declaration/declaration-of-conformity.

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Terms of use

WE CARE ABOUT YOUR PRIVACY

Microsoft Mobile Ltd., including its affiliates, is committed to respect your privacy and to comply with applicable data protection and privacy laws. This privacy policy ("Policy") describes how we collect and use personal data where Microsoft Mobile is the data controller or where we refer to the applicability of this Policy. "Personal data" means information relating to you or another identifiable individual.

We will give you additional privacy information that is specific to a product or service in Supplements to this Policy and other notices you may see while using our products or services. If there is a difference between such notices and this Policy, the notices should be considered first.

Software on your device may access your information. Our products or services may contain links to other companies' websites and services that have privacy policies of their own. Microsoft Mobile is not responsible for the privacy practices of others and we recommend you read their privacy notices.

If you do not agree with this Policy, do not use our products and services or provide Microsoft Mobile with your personal data.

What Information Do We Collect?

We collect your personal data and other information when you make a purchase, use or register into our products and services, take part in campaigns or research, or otherwise interact with us. This includes following categories:

- **Product and service activations**

Microsoft Mobile products and services may require electronic activation, where your device and application type, as well as unique device, application, network and subscription identifiers are sent to Microsoft Mobile. Depending on your device model and settings, device location at the time of the first power up may also be collected.

- **Use of products and services**

When you access our services online, our web servers automatically create records of your visit. These records typically include IP-address, access times, the sites linked from, pages visited, the links and features used, the content viewed or requested, browser or application type, language and other such information. See also our Cookie policy.

Our applications may contact our servers periodically, for example to check for updates or to send us information relating to service usage. Additionally, we may invite you to join voluntary product and service improvement or research programs where detailed information is collected. See Supplements to this Policy for more details.

- **Information you provide us with**

When you create an account, make a purchase, request services, participate in research or campaigns or otherwise interact with us, we may ask for information such as your name, email address, phone number, street address, user names and passwords, feedback, information relating to your devices, age, gender, and language, bank account number, credit card details and other such financial information.

We also maintain records of your consents, preferences and settings relating to, for example, location data, marketing and sharing of personal data.

- **Your transactions with us**

We maintain records of your purchases, downloads, the content you have provided us with, your requests, agreements between you and Microsoft Mobile, the products and services provided to you, payment and delivery details, your contacts and communications and other interactions with us. We may, in accordance with applicable law, record your communication with our customer care or with other such contact points.

- **Positioning and Location data**

Location-based services establish location through the use of satellite, mobile, Wi-Fi or other network based positioning methods. These technologies may involve exchanging your location data and unique device and mobile, Wi-Fi or other network related identifiers with Microsoft Mobile. Our products may operate on multiple device platforms, applications and services which may also collect your location data. We do not use this information to identify you personally without your consent.

When you use our location based services and features, for example location based search, navigation and routing or request for map data, your location data is sent to Microsoft Mobile to serve you with the right content which may also include location based advertising.

Why Do We Process Personal Data?

Microsoft Mobile may process your personal data for the following purposes. One or more purposes may apply simultaneously.

- **Providing products and services**

We may use your personal data to provide you with our products and services, to process your requests or as otherwise may be necessary to perform the contract between you and Microsoft Mobile, to ensure the functionality and security of our products and services, to identify you as well as to prevent and investigate fraud and other misuses.

- **Accounts**

Some services may require an account to help you manage your content and preferences. For more information, see our account supplement.

- **Developing and managing products and services**

We may use your personal data to develop and manage our products, services, customer care, sales and marketing. We may combine personal data collected in connection with your use of a particular Microsoft Mobile product and/or service with other personal data we may have about you, unless such personal data was collected for a different purpose.

- **Communicating with you**

We may use your personal data to communicate with you, for example to inform you that our services have changed or to send you critical alerts and other such notices relating to our products and/or services and to contact you for customer care related purposes.

- **Marketing, advertising and making recommendations**

We may contact you to inform you of new products, services or promotions we may offer and to conduct market research when we have your consent or it is otherwise allowed. We may use your personal data to personalise our offering and to provide you with more relevant services, for example, to make recommendations and to display customised content and advertising in our services. This may include displaying Microsoft Mobile and third party content.

Do We Share Personal Data?

We do not sell, lease, rent or otherwise disclose your personal data to third parties unless otherwise stated below.

- **Your consent and social sharing services**

We may share your personal data if we have your consent to do so. Some services may allow you to share your personal data with other users of the service or with other services and their users. Please consider carefully before disclosing any personal data or other information that might be accessible to other users.

- **Microsoft Mobile companies and authorised third parties**

We may share your personal data with other Microsoft Mobile companies or authorised third parties who process personal data for Microsoft Mobile for the purposes described in this Policy. This may include for example billing through your network service provider or otherwise, delivery of your purchases, providing services including customer service, managing and analysing consumer data, credit checks, conducting research and managing marketing and other such campaigns. When you purchase a Microsoft Mobile product from us with a network service provider plan, we may need to exchange information with your network service provider to provide you with such service.

We may conduct joint marketing and other communications with our partners, for example your mobile operator. To avoid duplicate or unnecessary communications and to tailor the message to you we may need to match information that Microsoft Mobile has collected with information that the partner has collected where this is permitted by law.

These authorised third parties are not permitted to use your personal data for any other purposes. We require them to act consistently with this Policy and to use appropriate security measures to protect your personal data.

- **International transfers of personal data**

Our products and services may be provided using resources and servers located in various countries around the world. Therefore your personal data may be transferred across international borders outside the country where you use our services, including to countries outside the European Economic Area (EEA) that do not have laws providing specific protection for personal data or that have different legal rules on data protection, for example, the United States of America. In such cases we ensure that there is a legal basis for such a transfer and that adequate protection for your personal data is provided as required by applicable law, for example, by using standard agreements approved by relevant authorities (where necessary) and by requiring the use of other appropriate technical and organisational information security measures.

- **Mandatory disclosures**

We may be obligated by mandatory law to disclose your personal data to certain authorities or other third parties, for example, to law enforcement agencies in the countries where we or third parties acting on our behalf operate. We may also disclose and otherwise process your personal data in accordance with applicable law to defend Microsoft Mobile's legitimate interests, for example, in civil or criminal legal proceedings.

- **Mergers and Acquisitions**

If we decide to sell, buy, merge or otherwise reorganise our businesses in certain countries, this may involve us disclosing personal data to prospective or actual purchasers and their advisers, or receiving personal data from sellers and their advisers.

How Do We Address The Privacy of Children?

Microsoft Mobile products and services are typically intended for general audiences. Microsoft Mobile does not knowingly collect information of children without the consent of their parents or guardians. Microsoft Mobile publishes safety guidelines for using internet services in our websites.

How Do We Address Data Quality?

We take reasonable steps to keep the personal data we possess accurate and to delete incorrect or unnecessary personal data.

We encourage you to access your personal data through your account from time to time to ensure that it is up to date.

What Steps Are Taken To Safeguard Personal Data?

Privacy and security are key considerations in the creation and delivery of our products and services. We have assigned specific responsibilities to address privacy and security related matters. We enforce our internal policies and guidelines through an appropriate selection of activities, including proactive and reactive risk management, security and privacy engineering, training and assessments. We take appropriate steps to address online security, physical security, risk of data loss and other such risks taking into consideration the risk represented by the processing and the nature of the data being protected. Also, we limit access to our data bases containing personal data to authorised persons having a justified need to access such information.

How Do We Use Cookies and Web Beacons?

Microsoft Mobile uses cookies, web beacons and other similar technologies to operate and improve our websites and offering. We also use cookies for personalisation and to display ads. Some Microsoft Mobile websites use third party advertising technologies, such as DoubleClick, to serve ads.

Our domains may include third party elements that set cookies on behalf of a third party, for example relating to third party social network. Please visit our Cookie policy to find out more about how Microsoft Mobile uses cookies and how you can disable cookies by browser settings or otherwise.

What Are Your Rights?

You have a right to know what personal data we hold about you. You have a right to have incomplete, incorrect, unnecessary or outdated personal data deleted or updated. You have a right to unsubscribe from direct marketing messages and to request that we stop processing your personal data for direct marketing purposes or on other compelling legal grounds. However, if you opt-out from marketing and other communications from Microsoft Mobile, critical alerts may still be sent to you.

You may exercise your rights by contacting us or by managing your account and choices through available profile management tools on your device and our services. In some cases, especially if you wish us to delete or stop processing your personal data, this may also mean that we may not be able to continue to provide the services to you.

Who Is The Controller of Your Personal Data?

Microsoft Mobile Ltd. of Keilalahdentie 2-4, 02150 Espoo, Finland is the controller of your personal data.

In addition, the Microsoft Mobile affiliate providing the product or service may be a controller of your personal data. You may find the identity of the controller and its contact details by reviewing the terms and conditions of such a product or service or by using contact information provided in the applicable Microsoft Mobile websites.

In matters pertaining to Microsoft Mobile's privacy practices you may also contact us at:

Microsoft Mobile Ltd.
c/o Privacy
Keilalahdentie 2-4
02150 Espoo, Finland

U.S. Safe Harbor Privacy Framework

Personal information collected on Microsoft Mobile sites and services may be stored and processed in the United States or any other country where Microsoft or its affiliates, subsidiaries or service providers maintain facilities. Microsoft abides by the U.S.-EU Safe Harbor Framework and the U.S.-Swiss Safe Harbor Framework as set forth by the U.S. Department of Commerce regarding the collection, use, and retention of data from the European Economic Area, and Switzerland. To learn more about the Safe Harbor program, and to view our certification, please visit www.export.gov/safeharbor/.

As part of Microsoft's participation in the Safe Harbor program, we use TRUSTe, an independent third party, to resolve disputes you have with us in connection with our policies and practices. If you would like to contact TRUSTe, please visit <https://feedback-form.truste.com/watchdog/request>.

Changes to This Privacy Policy

Microsoft Mobile may from time to time change this Policy or change, modify or withdraw access to this site at any time with or without notice. However, if this Policy is changed in a material, adverse way, Microsoft Mobile will post a notice advising of such change at the beginning of this Policy and on this site's home page for 30 days. We recommend that you re-visit this Policy from time to time to learn of any such changes to this Policy.